Step by Step Guide to Activate CJC Student Email

In your Browser, Type **www.cjc.edu.za**, Click on Student Email Link

![Image of Outlook sign in page]

**Sign in**
to continue to Outlook

12345@my.cjc.edu.za

No account? Create one!

Can’t access your account?

Next

![Image of Outlook sign in page]

**Enter password**

······

Forgotten my password

Sign in
Update your password
You need to update your password because this is the first time you are signing in, or because your password has expired.

<table>
<thead>
<tr>
<th>Current password</th>
<th>Enter the same Password</th>
</tr>
</thead>
<tbody>
<tr>
<td>New password</td>
<td>Create a new password</td>
</tr>
<tr>
<td>Confirm password</td>
<td>confirm the password</td>
</tr>
</tbody>
</table>

Stay signed in?
Do this to reduce the number of times you are asked to sign in.

☐ Don't show this again

No  Yes