



### CAREER OPPORTUNITIES: INTERNAL ADVERTISEMENT

Central Johannesburg TVET College would like to invite suitably qualified, innovative, result orientated and self-driven candidates to apply for the following fixed term post.

<b>Post Description</b>	<b>Lecturer: Automotive Motor Mechanic</b>
<b>Salary Level</b>	<b>PL1</b>
<b>Salary Notch</b>	<b>Will be determined by DHET salary scale</b>
<b>Post reference</b>	<b>CJC/AMM/022/2023</b>
<b>Centre</b>	<b>Alexandra Campus</b>
<b>Minimum Requirement</b>	A National Senior Certificate/ Grade 12 or equivalent. An appropriate Diploma / Bachelor Degree in Education and Training or an equivalent, a recognized 3-year tertiary qualification which includes teaching as a qualification, (minimum of REQV 13). - Must be computer literate - Must have good presentation skills - Registered with South African Council for Educators (SACE) - Moderator and Assessor certificate will be an added advantage.
<b>Duties:</b>	<ul style="list-style-type: none"> <li>- Engage in learning/facilitating as per workload - Assess and record performance of students</li> <li>- Manage the learning programme</li> <li>- Invigilate internal and external exams</li> <li>- Mark and record all students' activities and assessments - Monitor all class activities</li> <li>- Organise, prepare and conduct workplace or simulated experiential learning for students.</li> <li>- Complete the lecturer's POA and ensure all students have POEs. - Assist with registration.</li> <li>- Perform other relevant duties that may be delegated in the context of teaching and learning</li> <li>- Use technology in the delivery of teaching and learning</li> <li>- The incumbent should also be able to teach the following subjects: <b>Automotive Repair and Maintenance: L2 – L4 and Mathematics L2 – L4</b></li> </ul>
<b>Instructions:</b>	<p>Applicants must be hand delivered to the Central Office at Park Town. 5 Ubla Avenue, Princes of Wales Terrace, Parktown: Central 2 Office Recruitment and Selection Office.</p> <p><b>APPLICATIONS:</b> All applications must be submitted on the most recently approved Z83 Application Form (dated 1 January 2021) obtainable from the DPSA Website or any Public Service department website. The Z83 Application Form must indicate a) the relevant reference number, b) name of the post, c) be fully completed and duly signed. The Z83 Application Form must be accompanied by detailed recently updated CV with three (3) references (provide their contact number and email addresses). copies of all qualifications, including academic records/transcripts, SACE certificate, Driver's License and ID document. These documents must be on a PDF format.</p>

	<p>The communication from HR Department regarding the requirements for certified documents will be limited to shortlisted candidates. Incomplete applications or applications received after the closing date will not be considered. A complete set of application documents should be submitted separately for every post you wish to apply for. Failure to submit the requested documents will result in your application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. No faxed, posted or hand delivered applications will be considered. The college reserves the right to withdraw the posts at any time. Communication will only be entered into with the shortlisted and successful candidates. All shortlisted candidates may be subjected to personnel suitability checks (criminal records, citizenship and qualification verification, p).The suitable candidates will be required to annually disclose their financial interest, declare any conflict or perceived conflict of interest, to disclose a membership of board and Directorship that may be associated with. People with disabilities are encouraged to apply. All applicants must consider their applications to be unsuccessful if not contacted within 60 days after the closing date. The Central Johannesburg TVET College is an equal opportunity employer.</p>
<b>Enquiries:</b>	<b>Mr MB Khakhu – 011 351 6000 – Email: khakhum@cjce.edu.za</b>
<b>Closing date:</b>	All applications must reach the College on or before the closing date: <b>25 August 2023 @16:00</b>