

## CALL FOR NOMINATIONS FOR COUNCIL MEMBERS TO SERVE AT THE CENTRAL JOHANNESBURG TVET COLLEGE COUNCIL

In terms of Section 10(6) of the Continuing Education and Training Act 16 of 2006 as amended, this advert serves to call for the five (5) external members to serve in the CJC Council College for five (5) years.

### CANDIDATE REQUIREMENT

Suitably qualified and interested candidates that can give expression to ensure that functions of the Council are performed according to the highest governance standards and broadly representative of the TVET sector and its related interests, are hereby invited to submit their applications in one of the following fields of expertise needed:

- Partnerships and linkages
- Legal background specialising in Labour Law, Contract Management, Corporate Law.
- Finance background with Internal and External Audit experience, Financial Management
- Information Communications and Technology Qualifications with experience in online learning and 4 IR related
- Strategic planning

#### SUITABLE CANDIDATES MUST:

- Have an appropriate SAQA recognised qualification
- Have a thorough knowledge and understanding of the TVET sector,
- Have five years' experience in a senior position, as well as, verifiable experience accompanied by a solid grounding in ethical practices with a high level of accountability.
- Have an appreciation of the role of the TVET colleges in the continuous development and expansion of the TVET sector, and have a clear understanding of Government's trajectory with regards to the sector, as contained in the National Development Plan: Vision for 2030.
- Contribute to the strategic direction of the Central Johannesburg TVET College by offering knowledge and experience in strategic planning, including the development and delivery of college strategy, for attainment of its short, medium and long-term goals.
- Reside within reasonable distance from the College, in order to reduce costs related to Council and Council Committee meetings, in terms of travel and accommodation.

### PROCESS OF APPLICATION

For applications, candidates must complete the College Council Nominations Forms obtainable from the college website: [www.cjc.edu.za](http://www.cjc.edu.za).

All qualifying candidates must submit the following documents for consideration:

- Comprehensive CV
- Certified copies of qualifications and Identity Document (not older than 3 months).

Please note that all applications will be subject to a vetting process. Council is broadly representative of the community served by the Central Johannesburg TVET College in respect of race, gender and disability.

**Applications must be sent via email to: [secretariat.council@cjc.edu.za](mailto:secretariat.council@cjc.edu.za).**

**Closing date: 31 May 2024. No late applications will be considered.**



[www.cjc.edu.za](http://www.cjc.edu.za)

CentralJohannesburgTvetCollege

@CentralTvet

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higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**NOMINEE TEMPLATE FOR APPLICATIONS FOR TVET COLLEGE COUNCIL MEMBERSHIP IN TERMS  
OF SECTION 10(4)(b) OF THE CONTINUING EDUCATION AND TRAINING ACT, No 16 OF 2006**

**PART A: PERSONAL AND PROFESSIONAL DETAILS AND MOTIVATION**

<b>PROVINCE:</b>		
<b>TVET COLLEGE/S:</b>		
<b>NAME OF PERSON</b>		
<b>ID NO:</b>		
<b>ADDRESS (PHYSICAL):</b>		
<b>TEL NO:</b>		
<b>CELL NO:</b>		
<b>EMAIL ADDRESS:</b>		
<b>GENDER:</b>		
<b>RACE:</b>		
<b>DISABILITY:</b>	<b>YES</b>	<b>NO</b>

<b>IF YES, please indicate kind of disability</b>	
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**MOTIVATING FACTORS AND REASONS FOR APPLICATION**

**QUALIFICATIONS**

(Please attach certified copies of your qualifications)

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**COMPETENCIES AND SKILLS SETS**

**E.g.** Co-operation skills, ability to network; Ability to prioritise; Ability to think holistically; Ability to work in a team and mentor and guide others; Ability to support conflict resolution; Self-management; or Positive attitude to change.

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**MEMBERSHIP OF ORGANISATIONS AND PROFESSIONAL BODIES (e.g. SAICA, Organised Business, Organised Labour etc.)**

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**FORMAL WORK EXPERIENCE**

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## INFORMAL WORK EXPERIENCE

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## REASONS FOR APPLICATION

Details to be considered in motivating your application for a position on a TVET college council for a period of 5 years.

- *Knowledge of technical and vocational education and training and the role of TVET Colleges within the overall post school sector as envisaged by the Green Paper on Post School Education in South Africa.*
- *Experience in strategic planning and decision making.*
- *Understanding the linkages between the world of work and the post schooling sector in order to give relevant strategic advice and/or is able to synthesise relevant strategic issues.*
- *Understanding the importance of the Programme Qualification Mix (PQM) and how the right PQM can support employability.*
- *Experience in governance structures of public TVET Institutions and/or private enterprises.*
- *Analytical competencies (be able to analyse socio-economic developments and translate those into relevant information for strategic decision making).*

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**PREVIOUS APPOINTMENTS TO A TVET COLLEGE COUNCIL (add rows as required):**

Name of College	Duration	
	From	To
1.		
2.		
3.		

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**REFERENCES**

1.

2.

3.

4.

**CRIMINAL RECORD**

Please indicate if you have a credit and or criminal records which relate to any acts of dishonesty in financial or related dealings:

<b>YES</b>	<b>NO</b>
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If yes, state the nature of the record:

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**DECLARATION BY NOMINEE**

I, ....., HEREBY DECLARE THAT ALL THE INFORMATION AS LISTED IN MY CV IS TRUE AND CORRECT AND THAT I AM WILLING TO SERVE FOR A PERIOD OF 5 YEARS IF I AM APPOINTED.

FURTHERMORE, I ACCEPT THAT, SHOULD THIS APPLICATION PROVE TO CONTAIN FALSE INFORMATION, THE APPLICATION WILL BE REJECTED AND/OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED. I FURTHER CONSENT TO THE VETTING PROCESSES WITH REGARDS TO CRIMINAL AND CREDIT/FINANCIAL CHECKS AS WELL AS VERIFICATION OF QUALIFICATIONS.

**DECLARATION BY NOMINATOR**

I, ....., HEREBY DECLARE THAT, AS A WITNESS I AVE READ AND CHECKED ALL THE DOCUMENTS SUBMITTED BY THE NOMINEE COMPLIANT TO THE REQUIREMENTS AS SET OUT IN THE ADVERTISEMENT OR PUBLISHED GAZETTE.



**PART B: DECLARATION OF INTEREST**

In order to give effect to the application to serve as a council member for *[name of college]*, the following questionnaire must be completed and submitted with the application. This must be done for each college that you apply for.

- 1. Are you or any person connected to you, employed by DHET or College *[name of college]*? **YES / NO**  
If so, state particulars

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- 2. Do you have any relationship (family, friend, other) with a person employed by DHET or College *[name of college]* and who may be involved in any business activities with the above-mentioned entities? **YES / NO**  
If so, state particulars

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- 3. Are you aware of any relationship (family, friend, other) with a person employed by DHET or College *[name of college]* and who may be involved in any business activities with the above-mentioned entities? **YES / NO**  
If so, state particulars

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**DECLARATION**

I, THE UNDERSIGNED (NAME), .....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1 TO 3 ABOVE IS CORRECT. I ACCEPT THAT, SHOULD THIS DECLARATION PROVE TO BE FALSE, THE APPLICATION WILL BE REJECTED AND/OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED.

.....  
**Signature**

.....  
**Date**