

**ANNEXURE B: CERTIFICATE OF ATTENDANCE OF COMPULSORY SITE MEETING**

**RFP NUMBER:** \_\_\_\_\_

**Goods / Service Description:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**TIME:** \_\_\_\_\_

**VENUE:** \_\_\_\_\_

It is hereby certified that –

1. \_\_\_\_\_

2. \_\_\_\_\_

Representative(s) of \_\_\_\_\_ *[name of entity]*  
attended the site meeting / RFP briefing in terms of this RFP on \_\_\_\_\_ 2021

\_\_\_\_\_  
CJC'S REPRESENTATIVE

\_\_\_\_\_  
RESPONDENT'S REPRESENTATIVE

DATE \_\_\_\_\_

DATE \_\_\_\_\_

EMAIL \_\_\_\_\_