

CAREER OPPORTUNITIES: INTERNAL AND EXTERNAL ADVERTISEMENT

Central Johannesburg TVET College would like to invite suitably qualified, innovative, result-orientated and self-driven candidates to apply for the following position on a 4 month's contract.

Post Description	Substitute Accounting Lecturer (PL1)
Post Level	PL1
Salary Notch	Applicable as per DHET relevant policies
Post reference	CJC/Accounting02/2022
Centre	Parktown Campus
Minimum Requirements	<ul style="list-style-type: none"> - A National Senior Certificate/ Grade 12 or National Certificate Vocational (NCV) Level 4 Certificate. - A recognised 3-year diploma/ degree in Management Accounting / the Cost and Management Accounting/ Financial Accounting which must include a teaching qualification. - A recognised and relevant post graduate qualification would be an advantage. - At least (1) year teaching experience in a TVET college within the required area of expertise. - A sound knowledge of the TVET college landscape. - Experience and knowledge of TVET assessment policy and practice. - Skills and experience in lesson planning and teaching practice. - SACE registration is compulsory. - Computer skills (MS Word, Excel, PowerPoint & MS Outlook).
	<ul style="list-style-type: none"> - The successful candidate must be able to teach the following subjects: <ul style="list-style-type: none"> • Cost and Management Accounting N6 • Financial Accounting N6, and • Computerised Financial Systems N6 - Assist with registration of students and student induction procedure in co-operation with other line managers. - Conduct teaching and manage learning in classroom - Must conduct assessment and moderation of leaning outcomes. - Prepare and mark assessment, Plan and present practical classes - Create a conducive classroom environment and ensure efficient classroom management and discipline of students. - Liaise with the other Lecturers, other Programme Managers and Student Support Officers in providing support interventions programme to students. - Assist and facilitate Students Work Based Experience (WBE) as well as Lectures Workplace Integrated Learning (WIL).
Enquiries	Ms R Shezi - shezir@cjc.edu.za

<p>Electronic delivery</p>	<ul style="list-style-type: none"> - Application must be directed to the following e-mail address: recruitment46@cjc.edu.za - If you apply for more than one post, submit separate applications for each post that you apply for. - Please quote the relevant post name and reference number on the subject line for emailed applications. - All applications must reach the College on or before the closing date: 15 August 2022 at 16h00. - Applicant must complete the new Z83 form which is obtainable from any Public Service Department. - Applications must be accompanied by comprehensive CV, copies of relevant qualifications and transcripts and an ID document need not be certified. - Certified copies will be requested from the shortlisted candidates. - Please note that no faxes or posted applications will be accepted. Applications must be submitted online
<p>General Instructions</p>	<ul style="list-style-type: none"> - The College is an equal opportunity affirmative action employer and reserves the right not to fill the vacant advertised post, and to verify the qualifications of all shortlisted candidates prior to or after the issuing of an offer of appointment. - The Salary is determined according to the Department of Higher Education and Training salary scales. - People with disabilities are encouraged to apply. - All applicants must consider their applications to be unsuccessful if not contacted within 60 days after the closing date.

ISSUED BY MARKETING AND COMMUNICATIONS